



An Roinn Talmhaíochta,  
Bia agus Mara  
Department of Agriculture,  
Food and the Marine



An Chomhairle Oidhreachta  
The Heritage Council

# 2024 TRADITIONAL FARM BUILDINGS GRANT SCHEME

## TRANCHE 9

# APPLICATION GUIDANCE

## FEBRUARY 2024

THIS DOCUMENT TELLS YOU WHO IS ELIGIBLE TO APPLY FOR FUNDING, WHAT YOU CAN APPLY FOR, WHAT YOUR APPLICATION MUST SHOW, THE ASSESSMENT PROCESS AND DEADLINES. IT ALSO CONTAINS OTHER RELEVANT INFORMATION.

THE SCHEME TERMS & CONDITIONS ARE A SEPARATE DOCUMENT AND MUST BE READ.



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'The European Agricultural Fund  
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investing in rural areas'.

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## INTRODUCTION

The Heritage Council administers the Traditional Farm Buildings Grant Scheme for the conservation and repair of traditional farm buildings and other related structures in partnership with the Department of Agriculture, Food and the Marine. The Heritage Council has prepared this document to assist in completing applications for this grant scheme.

## BACKGROUND

The traditional farm buildings grant scheme continues to build upon the success of the GLAS Traditional Farm Buildings Grant Scheme (2016-2022) when more than 580 buildings throughout Ireland were conserved for agricultural use and over 300 previously unknown roosts of protected species were discovered and conserved. A selection of projects supported previously can be viewed here: <http://www.heritagecouncil.ie/projects/traditional-farm-buildings-grant-scheme>

Grants will be made available to eligible participants to carry out approved conservation works to traditional farm buildings, including roofs, walls, structural repairs, windows and doors. Grants will also be available for other related structures such as historic yard surfaces and landscape features around the farmyard such as walls, gate pillars and gates. To be eligible for the scheme, buildings and other related structures must have architectural or vernacular heritage character, make a contribution to their setting and not be overwhelmed by large-scale modern buildings. **The grant scheme is highly competitive, and it is expected that 60 - 80 projects a year can be supported. It will be an objective of the scheme that a reasonable geographical spread of projects is achieved.**

## OBJECTIVE

The principal objective of this scheme is to ensure that traditional farm buildings and other related structures that contribute to the character of the landscape, and are of significant heritage value, are conserved for agricultural use.

## WHO CAN APPLY FOR THIS SCHEME?

The Scheme is ONLY open to farmers participating in and accepted into the following Department of Agriculture Food and the Marine schemes:

- (i) **Approved** participants in ACRES.
- (ii) Participants in EIP (European Innovation Partnership) Calls 1, 2 and 3, Hen Harrier and Pearl Mussel Projects and The Burren Programme who were an active participant as of 31<sup>st</sup> December 2022 or had completed the full term of the contract for the relevant EIP, or have completed a five-year contract, as appropriate.
- (iii) Approved participants of the Organic Farming Scheme

**and**

Are the owner of the building/other related structure for which funding is sought or are acting with the permission of the owner (in which case the owner must provide consent).

## WHAT YOU CAN APPLY FOR

### *Eligible Buildings and Other Related Structures*

**NB: BUILDINGS AND OTHER RELATED STRUCTURES MUST BE LOCATED ON A PARTICIPATING HOLDING (THAT IS, THE RELEVANT DEPARTMENT SCHEME THAT YOU PARTICIAPTE IN)**

- Traditional farm buildings constructed before 1960 for a use associated with agriculture, **and** built using traditional methods and materials of the time such as timber, brick, stone, earth, slate or thatch and which were, or still are, used for an agricultural purpose;
- Other traditional buildings **ONLY** where it is clearly demonstrated they are in long established active agricultural use;
- Reinstatement of previously existing features which were removed (such as a building which has lost its roof) will **ONLY** be considered where the Heritage Council deems exceptional circumstances apply **and** if there is strong evidence, e.g., old photographs, of their former appearance **and** is necessary **and** they complete an otherwise intact environment.
- The buildings and other related structures should be in fair condition. If in poor condition they must be repairable and have surviving materials that contribute to their character.
- Other related traditional farm structures, such as historic yard surfaces, landscape features around the farmyard – walls, farm gates and piers, millraces etc.

### *Ineligible Buildings and Other Related Structures*

- Farmhouses, residential or domestic buildings, currently in occupation or intended for occupation;
- Buildings already converted to a non-agricultural use, for example, to a residential or non-agricultural business use;
- Traditional farm buildings which are intended to be converted to a non-agricultural use within 5 years of payment of grant;
- Traditional farm buildings/other related structures that will not be in the applicant's ownership or control for the life of the GLAS relevant Departmental scheme agreement;
- Buildings in ruinous condition
- Corrugated iron hay barns;
- Post 1960 farm buildings such as slatted sheds or milking parlours.
- Entrance Gates and piers to House
- Limekilns
- As traditional dry stone wall maintenance is a general action available under ACRES, dry stone walls are unlikely to be eligible for consideration for a grant on this scheme.

### ***Eligible Works***

Conservation works are those that maintain the character and integrity of the built heritage using compatible repair or construction techniques. The works should not be designed to modernise the appearance of the buildings or other related structures as, in many cases, the wear and tear of the years contributes to their character. **Instead, the works should be the minimum necessary, carrying out a repair to fix what is wrong but not setting out to do too much work.** Works should be carried out using traditional building techniques and materials. For further advice on conservation works please consult the Department of Housing, Local Government and Heritage Advice series available here: <https://www.buildingsofireland.ie/resources/>

The following is a list of the types of work envisaged:

- Repair of a slate, thatch or small-scale corrugated iron roof including its structure;
- Re-pointing of stone walls of building in earth or lime mortar;
- Re-plastering of stone walls in lime plaster;
- Repair of stone and earthen walls, or parts of walls;
- Structural repairs to prevent walls leaning over/ensure structural stability;
- Repair or re-instatement of timber doors or windows where necessary;
- Repair or renewal of lintels;
- Repair of loft where it is required to ensure structural stability;
- Repair of rainwater goods where they are pre-existing;
- Drainage works where they are necessary to ensure structural stability;
- Repair of other related farm structures and features such as mortared stone boundary walls around the farmyard, wrought iron farm gates and stone-paved or cobbled farmyards or trackway surfaces.

### ***Ineligible Works***

- Interior works, other than those that are required to ensure structural stability;
- Alterations and improvements unless the Heritage Council deems them necessary;
- Routine maintenance and minor repairs;
- Replacement of functioning elements of any date
- Works already carried out or underway;
- Works that cost below the threshold of the minimum grant.
- Any works resulting from an event which would normally be insurable.
- Reinstatement/restoration works unless Heritage Council deems exceptional circumstances apply.

## **FUNDING AND FINANCING**

The Scheme is jointly funded by the Department of Agriculture, Food & the Marine and the European Union. The Department has allocated **€1,500,000** to this scheme in 2024. The minimum grant amount offered will be €4,000 and the maximum, €30,000. The grant will not be for more than 75% of

the cost of the approved works. (**Some grants will be for less than 75% of the cost of the approved works**). The smallest project that could be funded would cost in the region of €5,400. The balance of funding may not be from any other State source. LEADER funding cannot be obtained for the conservation works in addition to a grant under this scheme. Grant aid *may* only be payable on the VAT exclusive costs, regardless of whether you are VAT registered or not (To be confirmed). For grants of €10,000 and over the registration number and certificate number of current Tax Clearance Certificate **in the name of the grantee** will be required prior to payment of grant. Applicants who previously received a grant under previous tranches of this scheme under either REPS 4 and/or GLAS) **ARE** eligible to reapply under this scheme. Applicants who receive the maximum grant of €30,000 under this tranche of the scheme (2023-2025) are **NOT** eligible to reapply under this scheme.

The rates for own labour and use of own machinery to be costed within current Department of Agriculture, Food & the Marine national reference costs. The rate for own labour in 2023 was €15.52@hour.

## THE APPLICATION PROCESS

### ***How to apply***

You must apply **online** for this grant scheme. You can apply from **23<sup>rd</sup> February 2024** through the Heritage Council's online grants management system located here: <https://www.heritagecouncil.ie/funding/on-line-grants-system> We will **only** accept applications submitted online. We will **not** provide or accept paper forms. To consider your application, we must receive your online application along with required supporting documents by **27<sup>th</sup> March 2024 at 5pm. Applications or required supporting documents cannot be submitted after this time.** Full responsibility for the information contained in the application and supporting documentation submitted and for the receipt of applications by the closing date rests with the applicant.

### ***Required Supporting Documentation to be submitted online:***

The following documents **MUST** be uploaded in support of an application by the stated closing date:

1. A location map so that we could get to your building/other related structure from a Regional road
2. Clear and current photograph(s) of the exterior;
3. Clear and current photograph(s) of the interior (**if applying for building**);
4. Clear and current photograph(s) of any parts in need of repair;
5. Clear and current photograph(s) of building or other related structure in its wider surroundings in the countryside.
6. Clear and current photograph(s) of public view (**if answer to question on application is yes**)
7. A quotation, or cost breakdown, detailing materials and costs (You must upload copies of quotations, estimates or other evidence to support the figures and costs you provide in the budget table of the online application form.
8. Consent of owner (as appropriate).

Additional information not included in this list can also be submitted **only** if relevant.

### **Stick to the knitting!**

## SCREENING

All applications are screened first to ensure eligibility and completeness as follows:

- Is the application fully complete?
- Is the applicant eligible to apply?
- Is the relevant supporting required information attached to the application?
- Is the building/other related structure eligible?
- Is the proposed use/work eligible?

**Important:** Applications that do **not** meet the above requirements will be rejected on these grounds and will not be assessed further. The Department of Agriculture, Food and the Marine will determine eligibility as to applicant participation during the assessment process.

## THE ASSESSMENT PROCESS

Applications that pass the Screening Stage will be initially reviewed by the Heritage Council and recommendations presented to a panel comprising internal and external expertise for grant assessment. An officer from the Department of Agriculture, Food and the Marine will serve as observer. All applications will be assessed under the following weighted selection criteria:

	<b>Score</b>
1. <i>Heritage interest of the building/other related structure</i>	20
2. <i>Project that will best demonstrate public benefit, including landscape value</i>	20
3. <i>Habitat value or potential</i>	20
4. <i>Climate Change Mitigation/Environmental Sustainability</i>	20
5. <i>Best Value including value for money.</i>	20

60 is the minimum qualifying mark. As this is a competitive application process the highest priority projects will be chosen in line with the available funding budget. Weightings *may* be applied to the criteria in order to promote those applications with the highest biodiversity, landscape and environmental benefit.

**Please see Appendix 1 at end for further information on the selection criteria.**

**If** the panel shortlists your project for a grant you *may* be written to requesting that further

additional information (such as a conservation specification by a conservation consultant and/or revised costs etc.) be provided. You will be given a deadline for submission for any additional information requested and if not provided your application will be closed unless agreed otherwise.

The recommendations of the expert panel will be presented to the Heritage Council Board for final approval. The Department of Agriculture, Food and the Marine will be reported to, following which all applicants will be notified of decision in writing.

Unsuccessful applications will not be carried through to following years of the grant scheme. Any cost incurred in relation to any aspect of the application process shall be borne by the applicant. It should be easy and cheap to make an application although it will take time to complete.

#### OFFERS OF FUNDING INCLUDING INFORMATION ON TERMS AND CONDITIONS

We will contact all applicants in writing to advise of the outcome of applications **by the end of May 2024. If your application is successful, you will have to agree to Terms and Conditions.** Please refer to <https://www.heritagecouncil.ie/projects/traditional-farm-buildings-grant-scheme> for a copy of the standard Terms and Conditions of this grant scheme.

If your application is successful, you will be responsible for all costs related to the project. Successful applicants will have two weeks to inform the Heritage Council of their decision to accept or reject a grant.

You will have until the first week of **November 2024** to complete your project unless wildlife considerations apply (e.g., bats) when a short extension *may* be granted.

#### HOW THE GRANT IS PAID

The Department of Agriculture, Food and the Marine make all grant payments under this scheme. Your project will be recommended to the Department for a grant payment after we have assessed the project work and found it, as well as your compliance with the scheme conditions, to be satisfactory. That recommendation will be based on:

- Heritage Council selective inspection and review of compliance of conditions
- Certification of conservation consultant on compliance with conservation ethos
- Your detailed final report submitted by deadline
- Copies of all payments relating to the project submitted by deadline

Under Department of Finance rules, we are obliged to seek proof of payment from grantees. Successful applicants will be advised of any changes in requirements.

## CANVASSING

Canvassing by TDs, Senators or City/County Councillors on behalf of any applicant will automatically disqualify an application. This does not preclude applicants from seeking advice or letters of support from their local Heritage Officer or any other relevant body.

## AND PLEASE REMEMBER...

We must receive your online application along with all required supporting documents **by the 27<sup>th</sup> March 2024 at 5pm.**

We request that, where possible, all queries are sent to us electronically so that we will be in a position to receive and respond more promptly.

If you have queries after reading this document, please email: [ameenan@heritagecouncil.ie](mailto:ameenan@heritagecouncil.ie) or alternatively telephone: 086 0259202 (between 11am -1pm and 4-6pm Monday to Friday inclusive).

We wish you the best with your application.

The Heritage Council, Áras na hOidhreachta, Church Lane, Kilkenny R95 X264 Tel: 056 777777



## Scoring Matrix for Tranche 9

All eligible applications will be reviewed by a panel comprising internal and external expertise, which will make its decisions based on the following criteria and assign scores accordingly. **Each of the criteria has a top score of 20.** 60 is the **minimum** qualifying mark. This is a competitive application process. Applications will be ranked highest to lowest and **the highest priority projects will be chosen in line with the available funding budget.** Weightings may be applied to the criteria in order to promote those applications with the highest biodiversity, landscape and environmental benefit.

### 1. Heritage Interest

If you have any information on the building or other related structure that you think is important, please let us know. It may, for example, be typical or rare, curious, or an outstanding example of a local type in the area in which it is located. Perhaps it is ornamental or architecturally designed for example, found on a model farm, or in parklands or designed landscapes. The heritage interest of a building or other related structure may be adversely impacted if it has not been regularly and well maintained. Although the grant scheme can generally not include works to the interior of a building, there could be internal features (such as loose boxes for horses) that contribute to its unique nature. A wrought iron gate may have the signature of the blacksmith who forged it; a stone pier may be of a distinctive local type. The Heritage Council is particularly interested in farm buildings with thatched roofs. Photographs can help highlight aspects that are of interest and where previous maintenance has been carried out.

### 2. Project that will best demonstrate public benefit, including landscape value

The grant scheme endeavours to raise public appreciation of heritage and your application must show that your project will have strong public benefit. It may be in a view of the countryside that is accessible to the public. It should add to the area's landscape character. If your farm has hosted a regular series of public events over the years and continues to, please let us know. You may be willing to host a traditional skills demonstration day on your farm or an event for heritage week. If so, please say so. Are you willing to contribute an article or an interview to your local or national newspaper or other media source, or write a blog or feature in a short film? Are you prepared to host an event during heritage week? If so, please let us know. Further advice on communicating and engaging the public and planning events or projects can be found here: <https://www.heritageweek.ie/> Applications that best demonstrate **all** the above will score highest.

### **3. Habitat Value or Potential**

Traditional farm buildings often provide important wildlife habitats that are not easily replicated if the old buildings are destroyed. Bats and owls are often found in farmyard buildings. Please tell us about the birds that nest in your building or if bats roost in it. It may be in an area designated as a natural heritage area, a special protected area, a special area of conservation, a nature reserve or have a wildlife designation. Have you carried out any pollinator friendly actions? If so, we would like to know. If you have done anything to enhance the habitat value of your building or farm (such as installed bat/bird boxes, retained birds' nests in a building or any other wildlife friendly work) please let us know. Photographs can help highlight any wildlife friendly work you have carried out. **Actions that go above and beyond the measures specified in various plans will score higher.**

### **4. Climate Change Mitigation/Environmental Sustainability**

Keeping, using and repairing existing buildings reduces waste generation, conserves the energy embodied in the original building materials and construction, and so is in the wider interests of sustainability. Good use of the building or other related structure for the farm matters. Perhaps you have long used an old byre or dwelling as a farm workshop. The continued use of old space makes excellent use of frugal resources. A comparatively high proportion of the materials used in conservation are sourced in Ireland. Stone should always be taken from the nearest appropriate source, and fat lime and earth can be sourced in Ireland. Thatching materials can also be sourced locally. Virtually all new slate used in Ireland for roofing is imported but the reuse and repair of much of the roof slate on the existing farm building is often possible. The reuse of existing materials where this can be done is generally an excellent use of existing resources and will be preferable to replacement. **Actions that go above and beyond those noted here will score higher.**

### **5. Best Value including value for money**

Those projects which best represent the above four criteria and the principal objective of the scheme will score highest here. The principal objective of this scheme is to ensure that traditional farm buildings and other related structures that contribute to the character of the landscape, and are of significant heritage value, are conserved for agricultural use. Buildings that have fallen into disrepair and/or have an uncertain use may require larger sums of money in the future. The benefit of the initial funding may thus be lost very quickly and not represent good value for money. A well-used building is more likely to be looked after. Such buildings can be sustained in the long term with limited funds and represent a good investment for grant aid. The Heritage Council will also consider whether this grant scheme is the most appropriate grant for conserving the building/other related structure.