# Submitting Your Event to the EYCH Calendar

Congratulations on being awarded the European Year of Cultural Heritage branding for your event/activity.

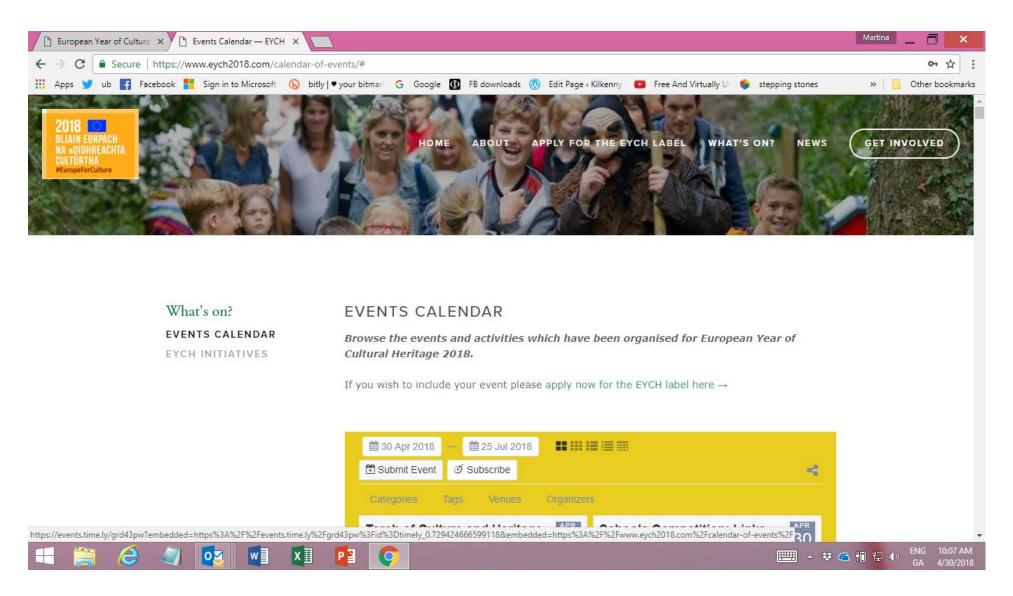
Please proceed to submit your event to the EYCH Calendar of events for Ireland at <a href="https://www.eych2018.com/calendar-of-events/">https://www.eych2018.com/calendar-of-events/</a>

ÁR NOIDHREACHT: MAR A CHASANN ÁR SEANCHAS AR A BHFUIL ROMHAINN

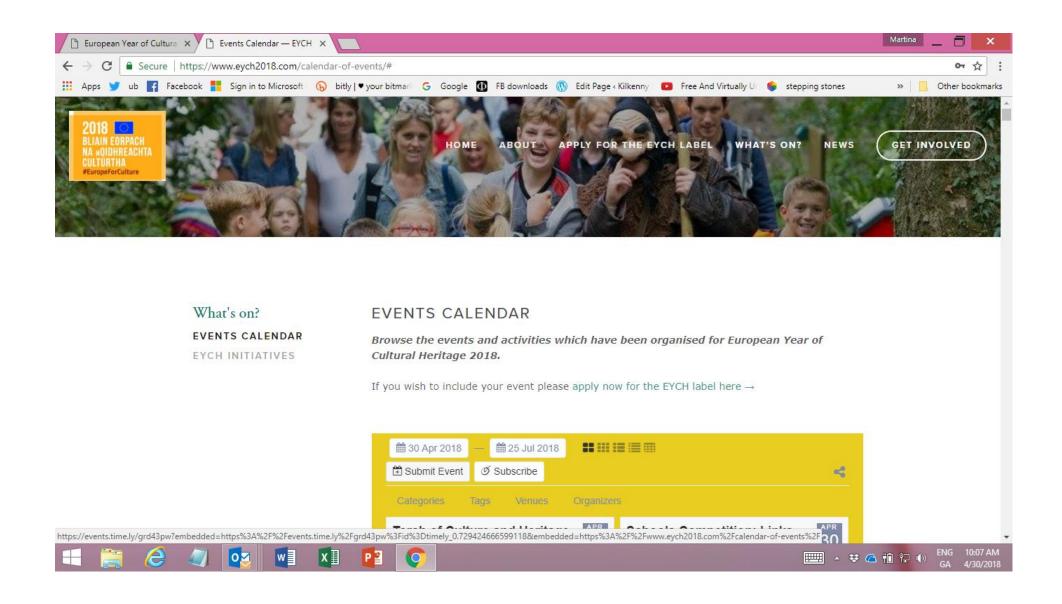




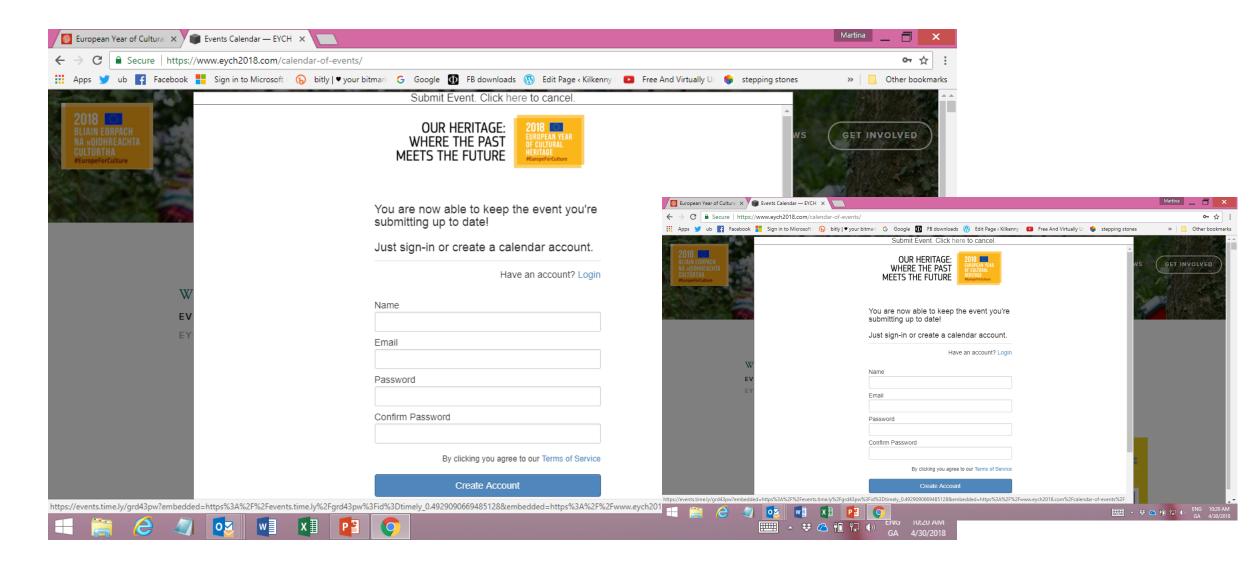
## Open up <a href="https://www.eych2018.com/calendar-of-events/">https://www.eych2018.com/calendar-of-events/</a> Allow a couple of seconds for the calendar below



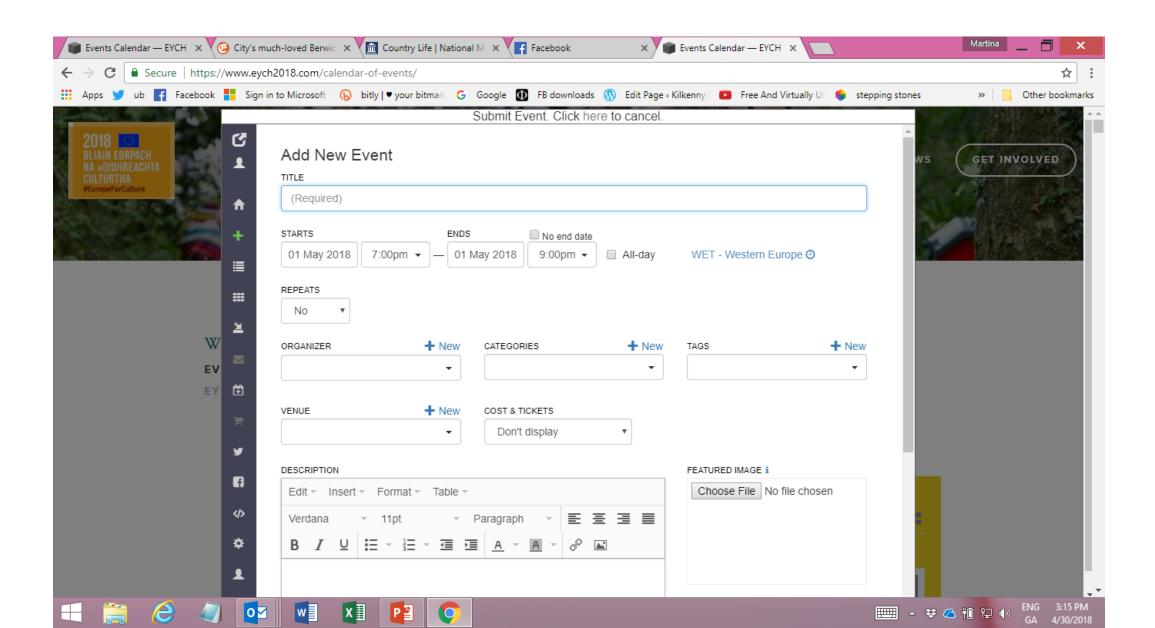
Click the submit event button in the top left border of the calendar.



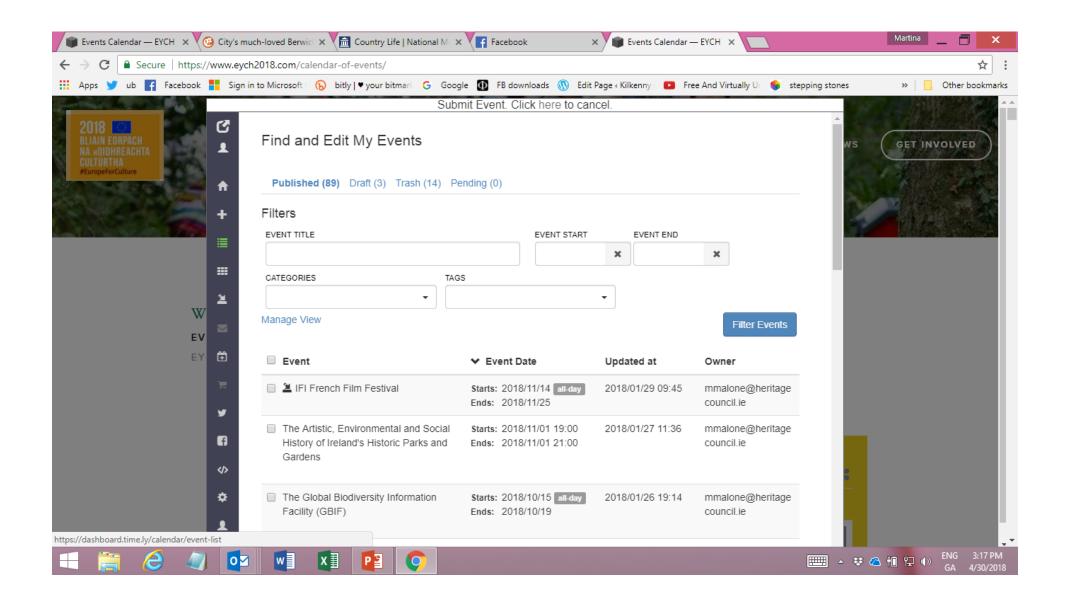
If you have a timely username log in otherwise, Create a username and account. This will allow you to submit an event and log-in and make changes afterwards such as adding further information/uploading a different photograph etc



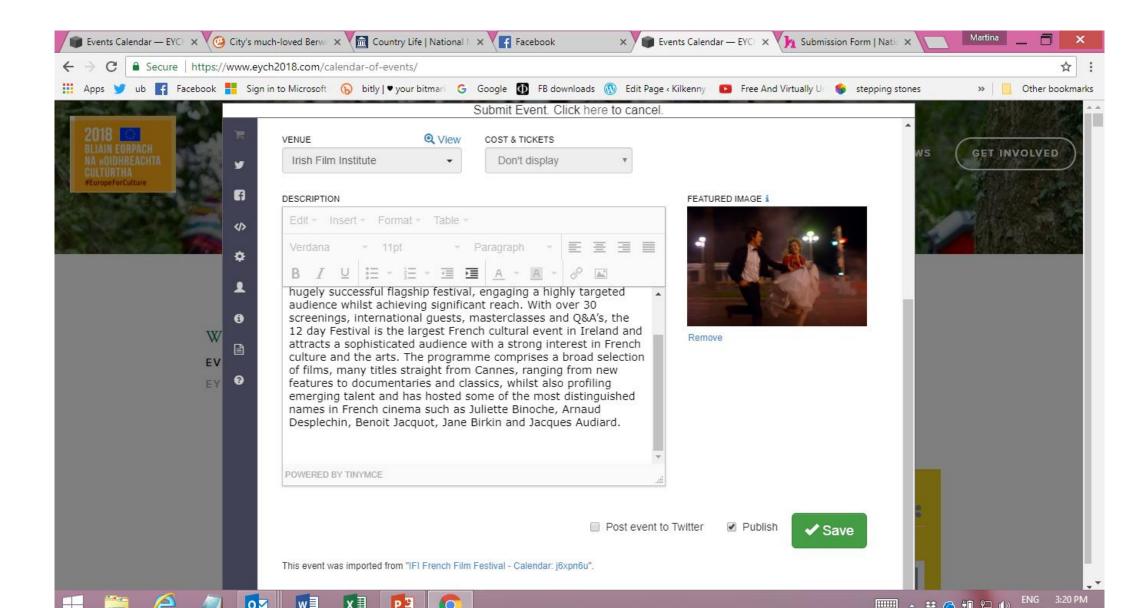
#### Proceed to "Add Your Event"



# Or on the toolbar click the 5<sup>th</sup> item down to click find and edit previous events



## Make sure to click save/submit down the bottom right when you are finished



Your event is then submitted and will appear in the EYCH calendar once approved by the Administrator usually within 2 days.

We will do our best to promote your event in advance on social media.

Remember to tag the Heritage Council if you are promoting your event on social media and use the hashtags #EuropeForCulture #MakeAConnection