6.6 Education Policy & Annual Action Plan (Full)

Please submit copies of the museum’s Education Policy and Annual Education Action Plan. This is a Minimum Standard for Full Accreditation. Please enclose formally approved documents along with your Application Form.

Requirements
(i) Applicants must submit a copy of the museum’s Education Policy.
(ii) Applicants must submit evidence that the Education Policy has been formally approved by the governing body. A signed and dated minute from the governing body will fulfil this requirement.

Guidelines
A. The Education Policy should contain the following information:
   (a) Introduction and context - brief history of education provision in museum
   (b) Education mission statement
   (c) Aims and objectives
   (d) Identification of target audiences
   (e) Type of provision
   (f) One-year action plan including details on staffing and resources
   (g) Performance indicators
   (h) Periodic review of the education policy

B. See Factsheet 9: Developing an Educational Policy.